

MMUN Conference Package Booking Form

Conference Information

Location China Conference

Package Conference registration; Airport shuttle service from and to Shanghai and Hangzhou airports; Hotel accommodations in twin or triple (king + 1 cot bed) rooms at Blossom Water Museum Hotel from October 2nd-8th (6 nights and 7 days); All meals from October 2nd-8th (6 nights and 7 days) – starting with dinner on Oct 2nd, ending with breakfast on Oct 8th, and A 2-day tour of the historic city of Hangzhou, the capital of Chinese art, medicine and culture. Hangzhou is also the host city of the West Lake, a UNESCO World Heritage Site.

School Information

School Name _____

Contact Person _____

Contact Person's Email Address _____

of Registered Participants _____ Student Delegates _____ Non-Delegates _____ Total of Participants

Total # of Rooms Needed _____



[!] Important Booking Instructions:

- > You **MUST** use one of the following software to fill out this form: **Adobe Reader DC, Acrobat 9 Pro, Pro Extended, or Standard, Acrobat 8 Professional, or Acrobat 3D Version 8.** IF YOU DO NOT USE ONE OF THE LISTED SOFTWARE, THIS FORM MAY NOT PROPERLY SAVE. Download any of these versions for FREE at <https://get.adobe.com/reader/>
- > Each form will allow you to book the conference package for a **maximum of 75 participants (25 rooms)** . If the number of registered participants in your group is **greater than 75 or your need for hotel rooms exceed 25** , please download another booking form from our website.
- > Each school must submit **only 1 (one) booking form** . Multiple forms will only be accepted if booking request require **more than 25 hotel rooms**.
- > Booking forms will **NOT** be processed if your group is not fully registered on the school dashboard.
- > First and last names of participants must be listed **as they appear on passport**.
- > If your group needs to arrive early or stay beyond the conference dates, we will be able to offer the posted discounted rates **as long as there is availability** . Please specify **arrival and departure dates** under the corresponding fields in this form.
- > Please Download the form and save it to your computer first, and then begin to fill-in. After filling out this form, **please save it on your computer and name the file after your school name** . **IF YOU HAVE NOT USED THE LISTED SOFTWARE, THE INFORMATION MAY NOT PROPERLY SAVE.**
- > Email the filled out form to **booking@montessori-mun.org** and type the conference name in the email subject line, e.g., **China Conference, NYC Conference, Rome Conference or Midwest Conference**. You should also use the 'Submit Form' button at the top of the page to automatically submit via an email client set up on your computer.
- > The pricing information (IF APPLICABLE) will auto-populate, and will make for an easy and smooth process.
- > Incomplete forms will be returned.

